

WINCHESTER YOUTH HOCKEY ASSOCIATION
MINUTES OF BOARD OF DIRECTORS MEETING

Monday, April 24, 2006

Attendees Directors – Denis O’Donnell, Joe Sacco, Mark Robinson, Jim Leo, Tom Troiano, Chris Goodyear, Hugh Mullin, Erik Knutzen, David Hennessey,

WYH Members – Brud Houllahan, Jim Kiley, Walter Chick, Bill Redler, Mary Ducharme, Ed Ducharme

President Tom Troiano opened the meeting at 7:10 PM.

By a poll of WYH Board of Directors members present, it was determined that a quorum was present to allow for the transaction of business.

Minutes of March 27, 2006 BOD Meeting

On reading of the Minutes of the Board of Directors Meeting of March 27, 2006 there were no corrections or changes made. A motion to accept the Minutes of March 27, 2006 Board of Directors Meeting was made by Hugh Mullin and seconded by Tom Troiano. The motion was unanimously approved and the Minutes of the Board of Directors Meeting of March 27, 2006 were entered into the record.

Treasurer’s Report

Hugh Mullin presented the April Report as follows;

- The Winchester Savings Bank on-line statement showed as of today, a \$83,914. checking account balance and a \$101,140. balance in a Certificate of Deposit. For Total Cash of \$190,537.
- Hugh explained that the 2006 Cash Flow Statement shows revenues and expenses for both the 2005-2006 hockey season that just ended and the next hockey season reported as 2006-2007. All registrations for 330 children are complete for next season and account for \$42,548. being reported as revenue in 2006-07. Hugh said that there are still some outstanding expenses from last season and we spent \$3,079. on a variety of things in April.
- Hugh said that for the last couple of years we have closed the books for the previous season in May and he will present the final report for 2005-06 at the June BOD Meeting.
- Tom Troiano asked, that if half of the \$83, 914. that is being reported in the checking account includes next seasons registration fees, how will the endowment number be affected at seasons end? Hugh said that the checking account does

include registration fees from next season. We will contribute to the endowment number after all expenses including the banquet are finalized and we close out the books for the season. Hugh said that he expects this contribution to be about \$10,000.

Denis O'Donnell made a motion to accept the Treasurer's Report. David Hennessey seconded the motion which was unanimously approved by the Board.

Approval of 2006-2007 Tuitions

Hugh Mullin explained that the Tuition Model starts with a bottoms-up estimate for 9 different tuition options. The largest contributors to cost are 1) practice ice and 2) game costs. Other major contributors include 1) skills instruction, 2) administrative costs, 3) scholarships, 4) credit card processing and 5) financial aid.

Hugh said that the Tuition Model needs to be completed every year before we know what some actual costs will be, but feels we have a good handle on this. Variables in the model are the each leagues per game cost and the number of players on each roster. In the model, each roster is set at 15 players, as we have done in the past. Practice ice has been set at \$180. per hour with the exception of Girls Midgets which is based on a \$200. per hour rate at BU. The Valley League game cost has been set at \$225. per game. The Dual State League per game cost was set at \$225. up from the \$210. cost per game from last season. The girl's league game costs were increased \$10 per game across the board. USA Hockey and MassHockey fees are self explanatory. Tournament costs are fixed and the hourly rate for skills instruction has been increased by \$10 per hour for all programs that use outside instructors.

Hugh explained that if you look at the subtotals for each team option, it rolls down to a Average Cost Per Player and the Proposed Total Cost. Hugh then read off the comparisons to last seasons' costs to next seasons proposed ones. Hugh said that the cost increases in our Boys/Open Travel Program are largely inflation adjustments and the increases in the Girls-Only Travel Program are due to inflation and adding the cost of a holiday tournament and the girls' play downs/state tournament.

Mark Robinson asked about the dollar savings for the Midget Girls program and the number of families that received aid or discounts last season. Tom Troiano said the Midget Girls program was a unique situation where we had one team that was just for skills and another a combination of skills and league play. This season there will be no league play. Tom said that we do put financial assistance into the tuition model. This includes a family discount where we discount the lesser of child # 2 tuition by 10% and 50% for child number #3. The combination of scholarships and financial aid total \$19,516 in the cost model. This was split about 50/50 between scholarships (tuition discounts based on financial need) and discounts to families with multiple children in the program.

Denis O'Donnell asked if the model assumes the skills format we used this past season, where the girls joined the boy's skills program on Sunday nights at the Flynn. Tom Troiano said that we plan to use the same group of instructors over a three hour period at the Flynn with the girls getting their own hour.

Tom Troiano said that the Board needs to approve these numbers tonight to allow them to be entered as tuitions as part of the post placement process. Tom said that we may be exposed to an increase in oil prices which can lead to our leagues increasing our per-game costs and rinks increasing hourly rental rates. Tom said that we can put this issue back on the table at any time, but since we are so vulnerable, there should be a motion to approve as is and we should still allow the Treasurer to make changes as necessary. If not, we may have to address this as a Board in August. David Hennessey said that maybe we should post a disclaimer to families that tuitions could change. Hugh Mullin said that he feels that the program could absorb an unplanned cost increase up to \$40. per player, particularly if we are willing to allow the endowment to go down.

Tom Troiano made a motion to accept the 2006-2007 tuitions as presented with a stipulation that the Treasurer has the authority to make any necessary tuition adjustments to offset unplanned cost increases. Eric Knutzen seconded the motion and was it was unanimously approved by the Board. Tom said that he would include a note to all members that there could be small tuition increase in the Fall.

Registration/USA Hockey/Mass Hockey/District 9

Nothing to report.

Banquet and Trophies

Mary Ducharme reported the banquet planning is on schedule with D'Agostino's as the caterer. We will again go with six serving lines which worked real well last year. We have cut down the costs by providing our own paper goods. The catering cost will be about \$3,300. for 600 members. After discussion, it was agreed to cut down the number to 550 members due to a 7th grade field trip and to donate any extra food to a local food bank or charity. Tom Troiano said that he is working out the program book with help from Chris Goodyear. On behalf of the entire Board, Tom Troiano thanked Ed and Mary Ducharme for all their efforts on the banquet.

Denis O'Donnell reported that everything is all set with the trophies and that he and Tom Troiano are finalizing the costs and delivery with the vendor.

Coaches Committee Report/ACE Director

David Hennessey reported that there are currently two issues that the Coaches Committee is involved in. One family has questioned the approach of an assistant coach to their child. They feel the child has been negatively singled out and that the coach has stratified the players on the team. The committee is in to process of gaining more information on this issue. Our objective as a committee is to determine if this coach should be back next year. It is the goal for the coaches in our program to teach in a positive manner and we need to take this seriously.

A second issue involves a complaint that our contracted skills instructor used inappropriate language which was directed at some players during a skills session. When spoken to, the instructor acknowledged the incident and apologized and said that he was responding to an out of control behavioral situation. A combination of events and frustration led to the incident.

Placements

Tom Troiano reported that final placement meetings are scheduled for later this week. The Mites and Squirt Meeting is scheduled for tomorrow night and the Pee Wee and Bantam Meeting is scheduled for Wednesday night. Some time in early May the final placements will be entered into our on-line system with the new tuition amounts. Tom said that the Board must approve next season's head coaches. Since they are not finalized we will have to wait for the next meeting to approve the head coaches.

Flynn Rink Privatization

Tom Troiano said the group continues to meet on a weekly basis. He said that a lot of work has been done to obtain a Non-Profit status for the Friends of the Flynn. Tom said that they have met with officials from Representative Casey's office and the head of the DCR. Everyone has been very helpful and encouraging. They are looking for diversity and to date most leases have gone to FMC rather than local communities. Tom said that we have been provided copies of successful submission to RFQ's in the past. The RFQ is scheduled to go out on July 1st and we will be ready to respond on June 1st.

Denis O'Donnell said our biggest weakness going into this is our cash position. Newton Country Day had \$4,000,000. in cash when they bid on their rink. We will need cash for repairs and capital improvements. We need to get a war chest going. Tom that the IRS 501(c)(3) process takes 90-120 days but if approved the corporation is granted 501(c)(3) status retroactively to the date of incorporation, which is 24 April 2006. So, effectively the Friends of Flynn Rink, Inc. may begin accepting donations any time.

Hugh Mullin asked about the timeline for gaining control of the rink. Tom Troiano said that the turnover date would be October 10th. Denis said that each bid is graded with points. The bid with the most points is awarded the lease. We have a pro-forma that shows we can make it happen. Furthermore, Representative Casey has put through an amendment in the legislature and that precludes all other groups to long-standing tenants such as Winchester and Melrose Youth Hockey. Tom noted that we do not expect to increase the amount of ice we currently have at the Flynn. To be successful, you need a good mix that includes men's leagues and public skating. We currently have 17 hour per week at the Flynn and are trying to preserve it through this effort.

New Awards

- Tom Troiano handed out a ballot that contained a list candidates, who have been nominated for the Herb Wood Award. He explained that the this award goes to a last year Bantam player who over the course of his entire Winchester Youth Hockey career best exemplified the ideals of Winchester Youth Hockey - hard work, dedication, sportsmanship, honesty and integrity while at the same time competing at a high level regardless of the teams that the player participated on. After a request for any other nominations, the Board voted to give Kevin Carson the Herb Wood Award.
- Tom Troiano handed out a ballot that contained a list of candidates, who have been nominated for the Shirley Griffiths Award. He explained that this award goes to a last year Girls U14 player who over the course of her entire Winchester Youth Hockey

career best exemplified the ideals of Winchester Youth Hockey - hard work, dedication, sportsmanship, honesty and integrity while at the same time competing at a high level regardless of the teams that the player participated on. After a request for any other nominations, the Board voted to give Melissa MacInnes, the Shirley Griffith Award.

New Business:

- Denis O'Donnell said that he wants to personally thank all the efforts of the outgoing Board members.
- Walter Chick said that wanted to acknowledge the great experience that the Bantam C's had this past season and the great work of the coaching staff that included Jim Ward, Chris Erikson and Jack Spang.
- Walter Chick asked about who he could contact in regard to the database used by WYH. Tom Troiano said we had a member, Deb Smith build our database. Walter said that he is employed by Intuit and may be of some assistance.

Nomination of Directors

Jim Leo reported that as of April 15th he has received via E-Mail the following nominations for Director;

1. Ron Martignetti
2. Hugh Mullin
3. Tim Smith
4. Jim Kiley
5. Bill Redler
6. Jay Tedesco
7. Roland Goff
8. Michael Surabian
9. Brud Houllahan

Tom Troiano asked if there are any additional nominations. Jim Leo nominated Ed Ducharme. Tom said that we will elect new directors and officers at our Annual Meeting in May.

Note: following the meeting Roland Goff and Tim Smith declined the nominations.

Next Meeting

The next scheduled meeting of the WYH Board of Directors is scheduled for Monday, May 22, 2006 at 7:00 PM in the cafeteria at Winchester High School.

Adjournment

Denis O'Donnell made a motion to adjourn the meeting, seconded by David Hennessey. The meeting was adjourned at 9:10 PM.